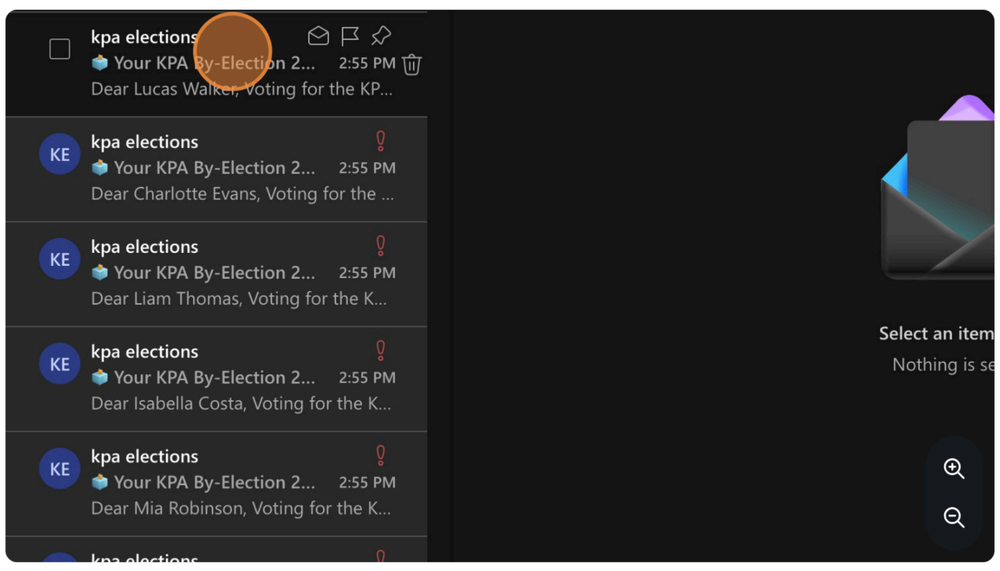
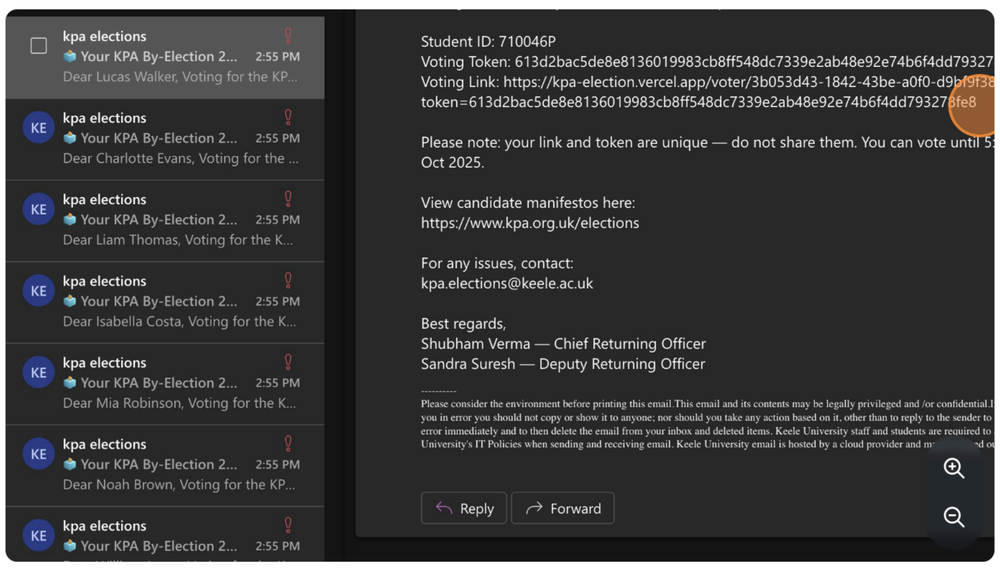
1 In a new tab, navigate to https://outlook.office.com/mail/ Guide Me

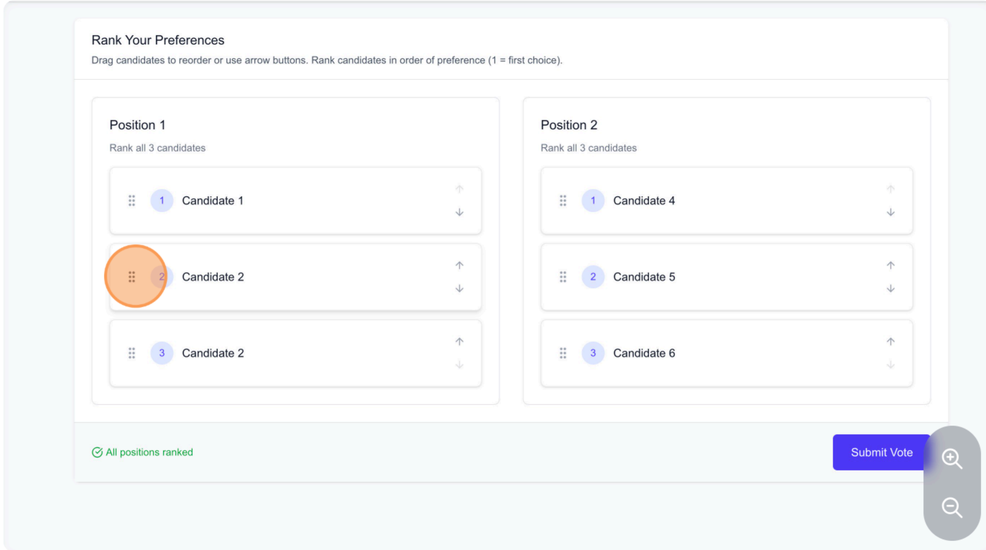
Open the mail



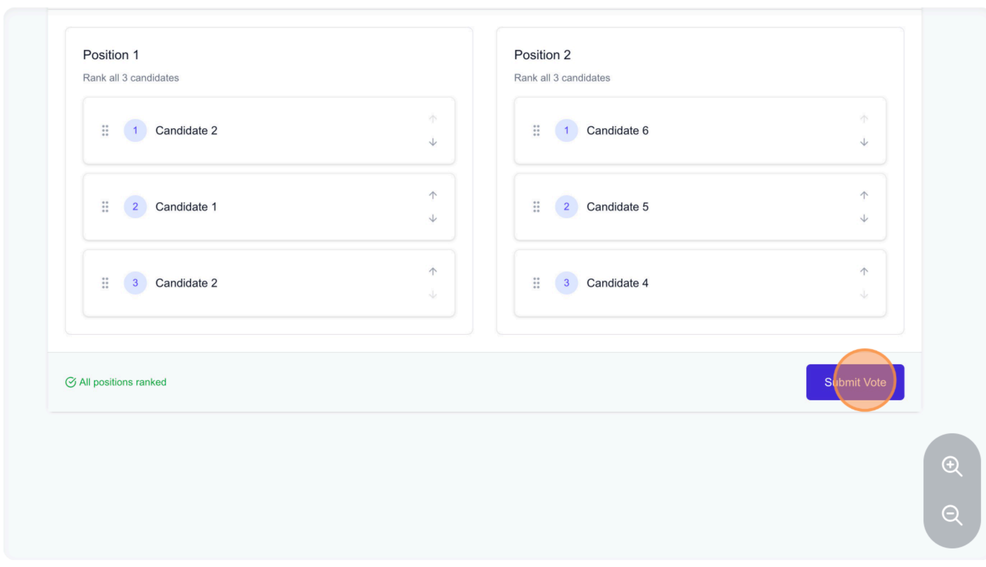
3 Copy Voting link



4 Rank candidate for the position according to your preferance



5 Click "Submit Vote"



6 Step