



BOB BEATTIE POSTGRADUATE RECOGNITION AWARDS

Terms and Conditions 2023

This annual celebration recognises the achievements of Postgraduate students throughout the past year. Do you know someone who has gone above and beyond to support students or contribute to the Postgraduate life at Keele? Is there someone who has shown great strength during this time? Someone who has shown significant kindness and generosity to others? Why not nominate them?

This is the perfect opportunity to celebrate their efforts, and get their achievements recognised. Winners can receive up to £500.

It has been an extraordinary year, so let's celebrate some extraordinary people.

Who was Bob Beattie?

Bob Beattie first came to Keele in 1965 as the Psychology Department's first lecturer in Clinical Psychology. Bob was, for many years, a mainstay of the KPA Clubhouse, offering informal counselling and advice to many students. After his passing in 2015, the Clubhouse honoured Bob with a sketch portrait that sits above his spot in the KPA and the association honours him, every year by celebrating deserving students with the 'Bob Beattie Postgraduate Recognition Awards'.

1. WHO CAN BE NOMINATED?



Any registered postgraduate student during the academic year of the awards. This includes:



Any mode of attendance (full time, part time, on leave of absence, continuation)



Any FHEQ Level 7 or 8 course, registered at Keele University (*Levels of qualifications determined by the QAA).

**If unsure, please refer to this document: [\(The Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies\)](#)*

Please note: This award is **not an award dedicated to personal academic achievement. Whilst this might form part of your reasons for nominating, **this should not be the sole reason.***

WHO CANNOT BE NOMINATED?



Full and part-time paid Officers of the KPA



Voluntary Officers of the KPA (includes Student Trustee)



KPA Employees (e.g. Clubhouse staff)



Anyone who is **NOT** a registered Postgraduate at Keele

2. THE NOMINATION PROCESS

01

DATES RELEASED

Dates and details of the nominations process will be communicated online and via email.

02

MAKE A NOMINATION

All individuals wishing to make a nomination must complete a Nomination Form. The Guidance document will help to fill this out effectively. The more detail provided, the higher the chance of winning an award, so go all out.

03

AWARDS COMMITTEE JUDGE NOMINATIONS

Nominations will be sent to the Awards committee, who will judge them against the awards criteria.

04

WINNERS INFORMED

Winners will be informed shortly after the Awards Committee make their decisions. The KPA Committee will make every effort to notify the awardees of their prize in a timely manner.

05

ACCEPT OR DECLINE

Winners can choose to either accept the award or decline. If the awardee declines, the Awards Committee will consider other deserving nominations.

Those who are not selected for an award will be informed of their nomination along with the reason they were nominated. These will, however, be kept anonymous.

2.1 Nominators **can only nominate one person**. All nominators will be required to give their name, Keele email address & student number, if applicable. (These will be used to verify nominations and will not be shared with the Awards Committee or nominees).

**Please note:* Any questions regarding the nominations process should be directed to the KPA Co-ordinator at kpa.coordinator@keele.ac.uk

2.2 WHO CAN MAKE A NOMINATION?

- ✓ Any Keele University student can submit a nomination.
- ✓ Nominations by Keele University Staff are also permitted.
- ✗ Self-nominations are **not** allowed.

3. JUDGING CRITERIA

3.1 Nominees will be evaluated on a merit basis, based on the **strength of the nomination(s)** submitted via the form, rather than the number of nominations received.

3.2 The Awards Committee will consider nominations made for a wide variety of reasons, here are some examples:

- a. An individual postgraduate achievement; someone has overcome personal challenges to achieve greatness*
- b. An outstanding contribution to the postgraduate community that has had an impact – a positive change that has happened as a result of the nominee's contribution*
- c. Encouragement of peers to strive for excellence; someone who has inspired fellow Postgraduates to get through this uncertain time.*
- d. An individual who has gone above and beyond to help others.*
- e. Someone who has been a shining light in the Postgraduate community for any other reason.*

4. THE AWARDS COMMITTEE

The Awards Committee is responsible for reviewing nominations and deciding our award winners. It is chaired by the President of the KPA and is made up of members of Keele University staff, academic and otherwise, with a specific interest in postgraduate issues.

4.1 The awarding of the prizes will be at the discretion of the Awards Committee.

- a. The Awards Committee reserves the right to withdraw an award.
- b. The Awards Committee reserves the right to invite shortlisted candidates to an interview if they so wish. Details of this will be communicated to nominees in a timely manner.

4.2 The Awards Committee's decision is final.

5. AWARDEE OBLIGATIONS

5.1 By accepting the award, all awardees give consent for their name and picture to be used in future publicity material by the KPA (unless they submit a written statement stating otherwise).

5.2 Awardees may be invited to contribute to future events and/or publicity materials.

5.3 Every awardee has the right to decline the award.

5.4 In the event that an award is declined, the Awards Committee will consider other deserving nominations.